



**Lazer Spot  
Foundation, Inc.**

## **INFORMATION ABOUT LAZER SPOT FOUNDATION GRANTS**

### **Mission Statement**

The Lazer Spot Foundation's mission is to empower individuals in communities where we serve to enhance health, support family stability, and overcome financial hardship.

### **Purpose**

Lazer Spot Foundation is a 501(c)(3) charitable organization, and donations to the Foundation are tax deductible.

### **General Guidelines**

Eligible applicants are current and former employees of Lazer Spot, Inc., and their immediate families. The maximum grant from the Foundation to any individual or family is \$5,000.00.

A grant from the Foundation is intended as a source of last resort, to be sought only when the family or individual requesting assistance has explored all other possibilities of help from family, friends, savings, public assistance programs, or any other resources. It is intended to be a temporary help during a time of crisis.

Assistance from the Foundation is intended to be a one-time gift. In extraordinary circumstances, the Foundation may decide to help an individual or family more than one time. However, the award is a gift, not a loan. If the recipient chooses to make a donation to the Foundation at a later time, such a gift is welcome but not required.

A grant from the Foundation is intended to bridge a gap, meaning that the Foundation should be able to foresee the possibility of individual or family stability due to the temporary relief provided by the grant. Eligible expenses include:

- Lodging
- Food
- Clothing
- Medical treatment

- Transportation needs
- Funeral expenses
- Loss of employment/loss of family wage earner
- Severe hardship resulting from natural disaster or force majeure

Requests not eligible for Foundation funds include:

- Paying off credit cards (Exceptions can be made when an individual has had to use a credit card in a crisis or emergency.)
- Legal expenses, child support, garnishment payments, or payment of fines
- Housing relocation, unless the relocation is necessary due to fire, natural disaster, eviction or other unavoidable reason
- School fees or tuition
- Business ventures or investments

The Foundation will consider requests for Emergency and Short Term Needs as defined below:

- **Emergency:** These are immediate documented needs prompted by unforeseen or unforeseeable situations. The Foundation may choose to address these needs so long as they fall within the boundaries of need by type and category.
- **Short Term:** These are documented needs that represent situations or conditions that are three months or less in duration. The Foundation may choose to address these needs so long as they fall within the boundaries of need by type and category.

Long Term and Chronic needs, including those that are more than three months in duration or that are the result of personal or financial irresponsibility, will generally not be considered. The Foundation will encourage the individual or family to seek assistance from social and governmental agencies that are chartered to deal with such needs.

### **Source of Request**

A Request for Assistance Application must be completed by the individual or family requesting help or by someone who is assisting the individual or family. The Foundation may request documentation to corroborate the need for assistance.

### **Processing the Request**

1. The Request for Assistance Application is sent to [Foundation@lazerspot.com](mailto:Foundation@lazerspot.com) and forwarded to the Foundation's Grant Committee for consideration. The process may take up to two weeks. The Committee is made up of four Lazer Spot employees appointed by the Foundation's Board of Directors.
2. In person or by a telephone conference, the Committee reviews the request and comes to a decision.
3. The person making the request is informed of the decision.
4. Checks are written and disbursed. As much as possible, checks from the Foundation will be payable to vendors, landlords, etc., rather than to the individual or family requesting assistance.